



## DEPARTMENT OF ADMINISTRATIVE SERVICES

January 21, 2021

MS. Melony Brady-Shanley  
Superintendent of Schools  
Winchester Public Schools  
201 Pratt Street  
Winsted, CT 06098

Dear Ms. Brady-Shanley:

Subject: State Project No. **162-0043 RNV, Phase 1 of 3**  
**Mary P. Hinsdale School**

This is to inform you we have received and reviewed all necessary materials and **approve** final plans submitted for the above-mentioned project and phase as required by Section 10-292 of the Connecticut General Statutes (C.G.S.). The review conducted by the Office of School Construction Grants and Review (OSCG&R) is separate from those required by local safety and health officials for permits and/or certificates of occupancy.

**NOTE: EFFECTIVE 01/21/2021, THIS PHASE OF THE PROJECT MAY BE LET OUT FOR BID, IN ACCORDANCE WITH THE PROVISIONS OF C.G.S. SECTION 10-291 AS AMENDED.**

All change orders and addenda must be submitted to the OSCG&R for review within the statutory required time (Section 10-286(10)(d)).

### STATE CONTRACTING PORTAL BIDDING REQUIREMENT

In addition to the provisions of Connecticut General Statutes (CGS) Section 10-287(b)(1) requiring public invitation to bid be advertised in a newspaper having circulation in the town in which construction is to take place, CGS Section 4b-91(a) requires public invitation to bid by notice posted on the State Contracting Portal for school construction projects meeting specific criteria. School construction projects receiving grant assistance from the state fall within the purview of Section 4b-91(a) when a contract is estimated to cost more than five hundred thousand dollars and must be awarded to a bidder that is prequalified pursuant to CGS Section 4a-100. For assistance with the State Contracting Portal, please call the Procurement Unit of the Department of Administrative Services at 860-713-5095.

The extent of this approval is limited to the construction for which final plans have been submitted to and approved by the OSCG&R for this phase of the project. Any future value engineering must be approved by OSCG&R.

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Prior to final grant payment, OSCG&R requires Districts report actual costs of all ineligible items, therefore, accurate tracking of actual costs of all ineligible items by contractor(s) is strongly recommended. For a partial list of items for which the state does not provide reimbursement, refer to OSCG&R's website at <https://portal.ct.gov/das>.

- For the Bulletin regarding "Change Orders", go to Programs and Services: School Construction. Select the section Required Forms Regarding Plan Review and Approval and click "Bulletins: SCG Series 3000 & 7000 forms", then select FORM SCG-3047: 6-month Rule Memorandum.
- For FORM SCG-4000, "Ineligible Costs and Limited Eligible Costs Worksheet", go to Programs and Services: School Construction. Select Required Forms Regarding Plan Review and Approval and click "Ineligible and Limited Eligible Project Costs: SCG Series 4000 forms", then select FORM SCG-4000: Ineligible Cost and Limited Eligible Cost Worksheet.

The District is required to identify the cost of all of ineligible items within the project(s) when reporting costs to OSCG&R. Final project grant amounts will be calculated in accordance with the final eligible expenditures made in connection with these projects after the projects are accepted as complete by the local board of education and all necessary submissions have been approved by DAS.

For assistance, please call Bob Celmer in the Office of School Construction Grants and Review at 860-713-6485 or email [Robert.celmer@ct.gov](mailto:Robert.celmer@ct.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "Kosta Diamantis".

Kosta Diamantis, Director  
Office of School Construction Grants & Review

KD/ag

cc: Grants File  
Plan Review File  
Paul Jorgenson, Silver/Petrucci