



# WINCHESTER BOARD OF EDUCATION

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MELONY BRADY-SHANLEY - SUPERINTENDENT OF SCHOOLS

## CABE LIGHTHOUSE TRAINING

2/6/2018

**Present: Melony Brady-Shanley, Doug Pfenninger, Nick Caruso, Cheryl Heffernan, Alexandra Propfe, Shana DeVoux, Jamie Duffy**

- 1. CABE as a resource to the BOE**
  - a. Comfort with each BOE member, all members on the same page**
  - b. Goal to be a conversation for training reasons**
- 2. CABE presented an informational PowerPoint on basics of BOE behavior**
- 3. BOE**
  - a. BOE is the policy center**
  - b. Any citizen can be part of the BOE**
  - c. Setting goals, policies, and priorities**
  - d. BOE evaluates the effectiveness of goals, policies, and priorities**
  - e. Your work ensures all students are prepared for educational success**
  - f. Stay out of the “weeds.” No day-to-day operational issues.**
- 4. Superintendent Role – to decide how to implement the policy, goals, and priorities**
  - a. BOE provides Superintendent the resources to get the “job” done**
- 5. Reviewed the following**
  - a. Legal obligations and responsibilities of the BOE**
  - b. What questions can I answer – responding to question is different than responding to concerns. Direct people to the appropriate chain of command. Not the role of the BOE in advocating for public or teachers. Need to direct people to follow the appropriate process.**
  - c. Must provide equal opportunity for students to receive an education**
  - d. Finance at a reasonable level at least MBR**
  - e. Mandates general statutes are implemented by the BOE including unfunded mandates.**
  - f. Provide material, allocation or resources, and a safe school setting**
  - g. Must set policies on discipline, homework, attendance, promotion, drugs, youth suicide, uniforms, reporting of bus complaints, etc.**
  - h. Hire Superintendent of Schools – That is the one employee the BOE has. Superintendent evaluation – mutually determined and agreed upon. Completed annually, not automatically a punitive process, what can the BOE do to help, process non-threatening, conversational, what will be the public document.**

*BETTER TOGETHER – EVERYONE, EVERYDAY.*

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**i. Superintendent deals with staff evaluations. BOE needs to understand the process and potentially the scale of employee performance.**

**j. Preparation of a “estimate” (Budget)**

**k. Each BOE shall protect and save harmless any member of such board...Which acts are not wanton, reckless or malicious...within board member’s statutory authority.**