

## Winchester Public Schools

Type of Meeting: Policy Meeting Minutes

Date: October 12, 2017 @ 4:00 p.m.

Location: Town Hall, Blue Room

### **I. Call to order**

Cynthia Boyle called to order the regular meeting of the Winchester Public Schools at 4:00 p.m. on October 12, 2017 at Town Hall 338 Main Street- Blue Room.

### **II. Roll call**

Michelle Hintz conducted a roll call. The following persons were present: Melony Brady-Shanley, Nancy O'Dea-Wyrick, Alexandra Propfe, Doug Pfenninger, and Cynthia Boyle.

### **III. Approval of minutes from last meeting**

Michelle Hintz read the minutes from the last meeting. The minutes were approved as read unanimously.

### **IV. New business**

- a) New Policy 5125-11a – Designate Student Services Director as HIPPA Privacy Officer
- b) New Policy 5141.5 – Reviewed, no changes
- c) New Policy 5144.4a – Reviewed, no changes
- d) New Policy 5125a – Designated the Superintendent of Schools as Custodian of Records at 338 Main Street, Winsted, CT 06098
- e) New Policy 5145.5511a – Reviewed – minimal changes

### **V. Adjournment**

Cynthia Boyle motioned to adjourned, Alex Propfe second 11:33a.m.

- a) Next meeting: November 16, 2017 @ 4:00 p.m. Town Hall

Minutes submitted by: Nancy O'Dea-Wyrick