

Winchester Board of Education

Type of Meeting: Finance Committee Meeting Minutes

Location: Town Hall 338 Main Street Winsted, CT - Blue Room

Date: December 7, 2017 @ 7:00 p.m.

Meeting Facilitator: Melony Brady-Shanley, Superintendent
Nancy O'Dea-Wyrick, Director of Finance

Invitees: Michelle Hintz, Nora Mocarski, Liz O'Dowd, Doug Pfenninger, Cheryl Heffernan, and Jamie Duffy.

Call to order at 7:10 PM

- I. Roll call: Hintz, Mocarski, O'Dowd, Pfenninger, Brady-Shanley, O'Dea-Wyrick
- II. Approval of Agenda: 5-0
- III. Approval of minutes from last meeting: 5-0
- IV. New business
 - a) Update on School Lunch Program - Quarterly financial will be reported during the January 2018 BOE meeting. So far, lunch program is going well. We did have a few personnel coverage issues that have been solved. EdAdvance has hired a new financial coordinator for food services and she is being trained at this point.
 - b) Special Ed Enrollment - Enrollment is steady. We have one student that has returned to Gilbert. Student is transitioning back with paraprofessional support. We have one student at elementary level that may need more intensive servicing in the coming months.
 - c) Facilities
 - Repairs - 73K in repairs so far this year. Budgeted 103K for the 17/18 school year. 40K on asbestos repairs at Batcheller - stage, ceiling, wrapping of pipes, etc. 33K on Elevator at Pearson, Gym Floor Refinishing, Certifications, Striping Machine, Glass Repairs, Vinyl Floor Tile
 - Electric - Utility Project, 500K grant is stuck at the state with the reduction of the grant to Eversource. The grant was going to support the replacement of lights and improvements to the HVAC systems.
 - d) Adjourn